

# PROJECT MANAGEMENT MONITORING, CONTROL & AUDITING

## COURSE SYNOPSIS

This course develops the competencies and skills and focusing on the introduction of new products and processes, it examines the project management life cycle, defining project parameters, matrix management challenges, effective project monitoring, control and auditing and the role of a project manager and project team.

This course guides participants through the fundamental project management tools and behavioral skills necessary to successfully.

## TARGET PARTICIPANTS

**EXECUTIVES, MANAGERS, SENIOR  
MANAGERS**

## DURATION

**3 DAYS**

## VENUE

**ILSAS/LDC/HOTEL**

## COURSE OBJECTIVES

- To understand the key concepts of project monitoring, project control & project auditing.
- To provide the skills and tools of project monitoring, control & project auditing to ensure projects meet their specific requirements.
- To establish and customize project monitor, control & auditing templates and techniques to be used in individual projects.

### DAY 1

#### Project Monitoring

- Determine Project Baseline · Progress Tracking – Basic Understanding
- Progress Tracking – Physical, Financial & Effort Tracking & Analysis
- Progress Tracking – Forecasting Project Control
- Understand Project Change Control Processes
- Scope Changes · Schedule Changes · Cost Changes · Quality Changes

### DAY 2

#### Project Scope Audit

- Project Objectives and Goals · Project Scope and Products
- Project Deliverables · WBS (Work Breakdown Structures)
- Project Activities

#### Project Schedule Audit

- Task Sequencing · Task Duration Estimate
- Critical Path & Critical Activities · Physical S-Curve

#### Project Cost Audit

- Resource Planning & Usage · ABC (Activity Based Costing)
- Financial S-Curve

### DAY 3

#### Project Quality Audit

- Project Quality Plan
- Project Quality Audit
- Project Quality Control

#### Project Documentation Audit

- Integrated Project Documentation/ Project Management Plan
- Integrated Change Control System

#### Project Performance Reporting Audit

- Project Performance Reporting System



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## HOW TO APPLY?

For TNB staff: <https://people-matters.tnb.com.my/>

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